



Grants to support fundraising activities at Jane

Each year, many Jane students fundraise for worthy causes. Charities that have been supported by students' include the Cancer Council, Mission Australia and the National Breast Cancer Foundation. Past year groups have also undertaken to raise money for College activities such as refurbishment and scholarships.

In recent years, the Jane Outreach program has also been established as a way to encourage our residents to reach beyond our boundaries and give back to the wider Hobart community. In this program, Jane students have given blood (through the Red Cross), walked dogs (for the Hobart Dog's Home) and supported newly arrived migrants and refugees (at the Migrant Resource Centre).

Raising money for worthy causes is a key example of bringing our College mission, vision and values to life. For this reason, the College is keen to support students deliver inclusive, well managed and legally compliant fundraising activities that not only raise money but also foster a spirit of community giving and sharing.

To this end, the College is now calling for applications for small grants (up to \$1, 000) to support fundraising activities.

The total pool of money to be awarded is \$3, 000. A selection panel made up of the Student Wellbeing Manager, the Outreach Coordinator and a Senior Resident Representative will determine the successful grant applications according to the below criteria.

Successful applicants will be expected to provide a report, called a grant acquittal, after the event/activity has occurred. You will also need to show evidence of how the grant has been used.

Criteria:

The fundraising activity should:

1. Demonstrate a commitment to the Jane values.
2. Illustrate a clear plan to engage all members of the Jane community, fostering inclusivity and positive, respectful interactions between all.
3. Strengthen Jane's reputation as a values-driven College.
4. Encourage the development of a College-wide understanding of the cause for which funds are being raised.

Further details:

A. Applications may be:

- For an event or an activity;
- Run by an individual, a committee or a group of friends;
- For an external cause or charity eg cancer research or for an internal Jane cause eg Refugee Scholarship;
- For a cash amount or for an in-kind equivalent eg catering provided by the College up to a certain amount;

NB If you request a cash amount, you will need to provide bank details for an organisation/business/association with an ABN. Cash amounts will not be transferred to a personal account.

B. Grants will not be provided for:

- The purchase of alcohol;
- Any cause or charity which does not share aligned or similar values to Jane Franklin Hall;
- Any cause that in any way promotes or advocates for intolerance, hate, discrimination or any similar negative beliefs and behaviours;
- Any cause that directly benefits a political party, political lobby group or a religion, although a cause that meets the Jane values and is organised by a Church based organisation will be considered eg Homelessness and Mission Australia;
- Any unlawful actions or actions that pose a risk to Jane residents, the wider Jane community or members of the public;
- Any action or activity that will or has the potential to damage the reputation of the College or of individuals associated with the College.

The College reserves the right not to award any grants, should applications not sufficiently meet the grant criteria.

The College may also open a second round of grant applications in semester 2 if the total pool money is not awarded in the first round.

To apply:

1. Complete the attached form and return to the Manager of Student Wellbeing.
2. Attach any supporting documentation that may strengthen your grant application.
3. Submit by: **Monday 4 June 12.00 noon.**

For any queries, please contact the Manager, Student Wellbeing at studentwellbeing@jane.edu.au



Application Form

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Please complete, providing as much detail to support your application as possible.

1. Names(s) of each applicant:

2. Name of main contact (for correspondence or further questions from the panel):

3. Contact number of main contact:

4. Email address of main contact:

5. What is the name of your proposed event?

6. Providing as much detail as you can, outline your fundraising activity, including what cause/charity you are supporting

7. How much money are you requesting from this grant?

8. Is this the total cost of your activity? Yes No

9. Please provide a detailed budget for your activity, showing where you expect to receive income from other sources, what your anticipated expenditure items are etc.

10. If applying for a cash amount, please provide bank details.

NB Cash amounts will only be provided to a bona fide organisation/association/business with an ABN. Money will not be transferred to a personal account.

Name in which account held:

BSB:

Account Number:

Business/organisation/association ABN:

11. If applying for an in-kind amount, please outline what you would like the College to provide you with and how much you expect it will cost.

12. When do you expect to run this activity? If over more than one day, provide details.

13. Does this activity require any legal permits eg a raffle permit, permit from Tasmania Police? If yes, please tell us how and when you will go about getting the permits. Please attach copies of the permits or permit numbers or explain how you will provide permits prior to your event going ahead.

14. Will your event involve sponsorship? Please provide details:

NB It is policy at Jane not to accept sponsorship from liquor companies.

15. Does your activity have any risks for participants? If so, please outline your risk mitigation strategy, including any risk assessments or details of conversations had with the Student Wellbeing Manager.

16. How do you intend to promote the event/activity? If you wish to engage media, please outline your plans.

NB Permission for any media should be gained from the Marketing and Events Coordinator before any approaches are made to the media.

17. In promotion for the event/activity, how do you intend to use the name Jane Franklin Hall? Please provide details, including how you intend to gain permission to use Jane's name in promotional material.

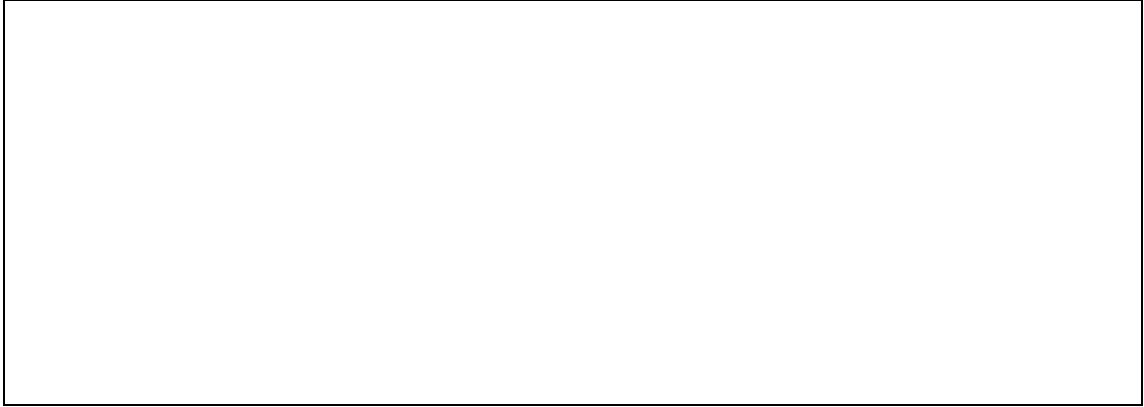
18. Briefly outline how you expect your event/activity will meet the following criteria:

a. A commitment to the Jane values.

b. Engage all members of the Jane community, fostering inclusivity and positive, respectful interactions between all.

c. Strengthen Jane's reputation as a values-driven College.

d. Encourage the development of a College-wide understanding of the cause for which funds are being raised.



Thank you for your application. It will be reviewed and you will be contacted as soon as a decision is made.